

**Undergraduate Financial Agreement Form  
Spring 2019**

**THIS FORM AND PAYMENTS MUST BE RETURNED BY ALL STUDENTS (NO Exceptions) BY:  
Thursday, January 03, 2019**

Our online payment system is accessible through your BannerWeb account (<https://bannerweb.centenary.edu/prod>)

Student Name \_\_\_\_\_ ID Number 000- \_\_\_\_\_  
(Please Print)

I understand and agree to follow the payment option(s) I have indicated below to cover my Spring 2018 semester balance.  
(Place an x in all appropriate boxes below)

☐ **Ten Pay Plan (Submit Form A)** Amount Paid \_\_\_\_\_

☐ **Installment Plan** Amount Paid \_\_\_\_\_

☐ **Pay Balance in Full** Amount Paid \_\_\_\_\_  
Due Thursday January 3, 2019  
(Attach payment to this form or complete credit card authorization below)

☐ **Work Study Program** Amount \_\_\_\_\_  
Apply work study that has been awarded for this semester

☐ **ALL Charges covered by Financial Aid**

☐ **Credit Balance:** If a student is due a credit refund, please indicate one option below

☐ **PROCESS REFUND** ☐ **RETAIN IN ACCOUNT**

(After all charges are applied)  
Address for Refund: \_\_\_\_\_

Refunds of Payments received by credit card will be credited back to the same credit card.

When a student requests a refund for an outstanding credit balances it will be returned to the student in the form of a refund check. Also note that, with the exception of Parent/PLUS loans, any credit balance will be refunded to the student regardless of who remitted the payment to the student account (e.g., parent grandparent). If a Parent PLUS Loan overpays a student's account and a refund is requested, the refund check will be issued in the PLUS Loan borrower's name unless that borrower requests otherwise.

I understand and agree that I will be responsible for any balance due plus collection costs, legal fees, and court cost incurred by Centenary College of Louisiana in attempting to collect any balance due on my student account.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this completed  
to: Centenary College of Louisiana  
Business Office  
2911 Centenary Blvd  
Shreveport, LA 71104

**Late "Financial Clearance" on or after January 3, 2019, will have a \$150.00-450.00 fine.  
Last Day for Full Tuition Refund is January 15, 2019.**

(American Express, Visa, Mastercard, Discover)

Credit Card # \_\_\_\_\_ Exp Date \_\_\_\_\_ Amount \_\_\_\_\_

Card holder Name \_\_\_\_\_ Signature \_\_\_\_\_