

TREK Credit – Course Proposal

Courses already in Centenary’s academic catalog & new courses can meet the criteria for the CAREER, COMMUNITY, or CULTURE graduation requirements. Such courses already combine substantive academic content with significant TREK-related experiences and serve as a bridge between post-baccalaureate expectations and the liberal arts education students receive at Centenary.

Departments seeking C-credit for an existing or new course should submit a Credit-Course Proposal Form to the Centenary Trek Committee for recommendation via the relevant office (i.e., Career Services, Community Engagement, or Intercultural Engagement). All courses must also have APC approval.

Complete one form for each course requesting C-Credit.

Instructor: _____

Email: _____

Course Title: _____

Enrollment: _____

Credit Hours: _____

Dept/Number: _____

Proposed Frequency: _____
(e.g., annually)

Proposed 1st term with C-credit: _____
(e.g., May 2020)

C-Credit Type: CAREER COMMUNITY

CULTURE

Activity Type: Lecture Only Lecture/Lab

Internship

Service with a Community Partner

Course on focused Community Need

Cultural immersion experience

Other: _____

Catalog description (attach syllabus & course outline) _____

Why should this course receive relevant C-credit? _____

List required C-credit related readings or other sources (use additional page if necessary):

| Texts | Other Sources |
|-------|---------------|
| 1. . | 1. . |
| 2. . | 2. . |
| 3. . | 3. . |
| 4. . | 4. . |

What kind of C-credit related work will be required of students in this course? _____

For courses to receive credit, the following sessions and/or documentation should be integrated into the course syllabus:

| CAREER | COMMUNITY | CULTURE |
|--|---|--|
| <ul style="list-style-type: none"> ▪ Student Agreement ▪ Final Resume ▪ Time Sheet reflecting 80 hours ▪ Trek: CAREER Component Assessment | <ul style="list-style-type: none"> ▪ COMMUNITY Introduction Session (1 hour) ▪ COMMUNITY Capstone Session (1 hour) ▪ Student Agreement ▪ Waiver of Liability form ▪ Time Sheet reflecting 30 Hours ▪ Trek: COMMUNITY Component Assessment | <ul style="list-style-type: none"> ▪ CULTURE Introduction Session ▪ CULTURE-related activity reflecting 45 hours of study and/or 14 days of an immersive experience ▪ Waiver of Liability form ▪ Intercultural Reflection Assignment ▪ Trek: CULTURE Component Assessment |

Request prepared by: _____

Date: _____

FACULTY/INSTRUCTOR: PLEASE RETURN THE COMPLETED FORM VIA EMAIL TO THE RELEVANT OFFICE BELOW.

Trek Committee Use

Course Status: **Approved** **Not Approved** **Approved with Reservations**

Comments/Suggestions: _____

Committee Chair Signature: _____

Date: _____

For questions, contact

| | | |
|---|---|--|
| <p>CAREER Rachael Peters Director of Career Services rpeters@centenary.edu</p> | <p>COMMUNITY Kaylan Walker Director of Community Engagement kwalker@centenary.edu</p> | <p>CULTURE Anne-Marie Bruner-Tracey Director of Intercultural Engagement abrunertracey@centenary.edu</p> |
| <p>TREK Committee Chair Dr. Kathrine Weeks Assistant Professor of Chemistry kweeks@centenary.edu</p> | | |