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| **Professional Classifications** | **Budget Control** | **Supervision** | **Responsibility** | **Minimum Qualifications** |
| President | Institution | All Classifications | Institution | Doctorate or Terminal degree + 10 years, or Advanced Degree + 15 years, including 5 years Executive Level Leadership |
| Vice President, Provost | Division | Dean, Associate VP, Vice Provost Director, Senior Director, Other Professionals, Support | Division | Bachelor’s + 15 years or Advanced degree + 10 years or Terminal degree + 5 years |
| Dean, Associate VP, Vice Provost | Multiple Organizations | Director, Senior Director, Other Professionals, Support | Office | Bachelor’s + 12 years or Advanced degree + 7 years |
| Senior DirectorController | Organization | Directors, Other Professionals, Support | Multiple Programs or Processes | Bachelor’s + 10 years or Advanced degree + 5 years |
| Director, Senior Accountant, Chaplain, Editor, Associate Dean, Licensed Professionals | Organization orActivity | Professional Support | Functional Working Group | Bachelor’s + 5 years or Advanced degree + 3 years |
| Associate Director, Assistant Dean, Accountant | Activity | Support | Program or Process | Bachelor’s + 3 years |
| Manager, Executive Assistant,Head Coach | Activity | Support | Program or Process | Bachelor’s + 3 years |
| Assistant Director, Coordinator, Admission Counselor, Program Assistant,Specialist | None | None | Program or Process | Bachelor’s |

Updated September 2016