

## PETITION TO CREATE AN INDEPENDENT CULTURE (CU) PROJECT – CENTENARY COLLEGE OF LOUISIANA

Student should submit completed petitions to the Office of Global Engagement no later than **November 1** for an Independent Culture Project they intend to complete in a Spring Term, and no later than **April 1** for an Independent Culture Project they intend to complete in a Summer Term or Fall Term. These deadlines are firm. Please be attentive to them.

Date this petition received: \_\_\_\_\_

Name (printed) \_\_\_\_\_ Campus Box # \_\_\_\_\_

Signature \_\_\_\_\_ Phone # \_\_\_\_\_

Email (for communications about petition) \_\_\_\_\_

Classification \_\_\_\_\_ Major \_\_\_\_\_

Expected Graduation: Year \_\_\_\_\_ Semester \_\_\_\_\_ Degree Plan on file with the registrar **Y** **N**

What are the dates when you plan to complete this Independent Culture Project? Start: \_\_\_/\_\_\_/\_\_\_ End: \_\_\_/\_\_\_/\_\_\_

When do you plan to register for this Independent Culture Project? Semester \_\_\_\_\_ Year \_\_\_\_\_

*Students: Please respond to statements 1-3 in a separate typed. Attach your responses to this sheet. All Independent Culture Projects must be completed under the guidelines of the CULTURE program. Independent Culture Projects are “concentrated study for a short period on topics of interest not normally offered.” Independent Culture Projects that involve travel off-campus or out of the country may be subject to Centenary’s insurance regulations. If your proposal is approved by the Trek Committee, you will be required to complete additional paperwork with both the Office of Global Engagement and Centenary’s Department of Public Safety.*

1. Your reasons for requesting an Independent Culture Project. Describe the compelling reason(s) the committee should consider approval of your substitution for participating in a regular Cultural Immersion Course. Feel free to attach any necessary supportive material.
2. Attach a complete syllabus for your proposed Independent Culture Project. Your syllabus must include:
  - A project description, including clearly defined learning goals and/or outcomes.
  - The hours of credit desired and a time audit justifying those credit hours.
  - The name and position of the faculty member who will be supervising and evaluating the Independent Culture Project.
  - The planned locations and dates of all learning activities. Students who study a sub-culture in the USA must complete **45 hours** of activities with about 25 of those hours directly immersed in the subculture (ex. 20 hours with books, etc. and 25 with people, etc.). Students who study a culture in another country must spend **14 days** within the culture, inclusive of travel time. Those hours and days include interactive time with the unique population of the intended culture of study. Interactive time should be a mixture of direct interaction (doing things with people of that culture) and indirect interaction (visiting museums, exploring intercultural artifacts, etc.).
  - The methods of student evaluation (ex. papers, presentations, journals, etc.).
  - The required readings and other instructional foundations (ex. films, discussions, interviews, etc.).
3. Make sure your Independent Culture Project proposal addresses the following:
  - Describe the culture you will study.
  - If proposing a module within the US, explain how the culture you are applying to study is substantially distinct from mainstream US culture.
  - What is the specific focus of your subcultural exploration?
  - Explain how you will use resources to learn about this culture and prepare for immersion.

- Describe your intention for how you will directly interact with this (sub) culture. How will this interaction help you achieve your learning outcomes?

Other interested parties can include or attach their comments and documentation to this form.  
*(The committee welcomes any details and/or supporting documentation.)*

Student should acquire the necessary signatures regarding this Independent Culture Project proposal:

Course Dept \_\_\_\_\_ Course Title \_\_\_\_\_

Signature of instructor supervising this Independent CU Project \_\_\_\_\_ Date \_\_\_\_\_

Signature of advisor approving this Independent Culture Project \_\_\_\_\_ Date \_\_\_\_\_

After Approval by Committee:  
 Risk Insurance Form completed & submitted, Risk Officer \_\_\_\_\_ Date \_\_\_\_\_

The remaining sections of the petition will be completed by Trek Committee and other campus offices.

**CU Credit**

Approved  Denied  Other

Comments \_\_\_\_\_

Trek Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

**Provost's Office**

Approved  Denied  Other

Comments \_\_\_\_\_

Provost's Office Signature \_\_\_\_\_ Date \_\_\_\_\_

Credit Added by Registrar to the Student's Records \_\_\_\_\_

Centenary Registrar will comment in this section of the petition:

Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPEAL OF THE COMMITTEE'S DECISION**

*Direct any appeal to the Provost who may request that the committee reconsider its decision. Any appeal must include new and relevant information or documentation. Disagreement is not grounds for an appeal. An appeal decision is final and it cannot be appealed further.*

Appeal Approved  Appeal Denied  Provost's Signature \_\_\_\_\_ Date \_\_\_\_\_