

STUDENT SAFETY & CONDUCT PROTOCOLS

- Every student will be given two cards to carry at all times.
 - Insurance card
 - Local phone numbers contact card (information provided in French and English)
 - If you need to take a taxi but do not have money, program administrators or faculty will pay upon your return to the FIAP
- You will be provided with the phone number of your faculty member, and both program administrators.
- If you are in distress and cannot reach a faculty member, program administrator, fellow student, or the FIAP, contact DPS at +1-318-869-5000.

TRAVEL PROCEDURES

- Students not accompanied by a staff or faculty member need to be in groups of three or more, and one of those people needs to have a working mobile phone.
- If you get separated from your group you should try to contact your faculty member.
 - If you cannot get in touch with your faculty member, you should contact a member of your group.
 - If you cannot get in touch with your faculty member or a member of your group then you can contact either one of the program administrators or the FIAP.
 - If you cannot get in touch with anyone, then you should return to the FIAP.
- If you are ill, in distress, or the victim of a crime you should contact your faculty immediately and the faculty will contact a program administrator.

POLICIES & SANCTIONS FOR CENTENARY IN PARIS

(From the Office of the Dean of Students)

- Curfew is midnight: all students should be in the FIAP prior to midnight unless accompanied by a faculty or staff member.
- All students should abide by Centenary College of Louisiana policies at all times, including adherence to United States laws regarding alcohol consumption and possession by minors.
- Any violation of any campus policy can result in sanctions in Paris, upon return to Shreveport, or both.
- Violations that are deemed severe and/or repeated may result in being sent home immediately at the student's expense.
 - Students sent home will be expected to return to their place of residence until required to be on campus to begin fall semester academics and activities as approved by the Office of the Provost.
 - Students who are sent home from Centenary in Paris for a policy violation will receive a failing grade in their Centenary in Paris course.
- Students may also be sent home early in the case of health concerns or if they are considered to be a danger to themselves or others.

CONTACT INFO

CENTENARY IN PARIS STAFF

Mark Miller, Dean of Students
(318) 230-7608
mmiller@centenary.edu

Tricia Saunders, Director of Student Involvement
(480) 216-9607
psaunders@centenary.edu

Local Paris numbers to be provided

PARIS EMERGENCY CONTACT

French equivalent of 911: 112

US Embassy
+(33)(1) 43-12-22-22
Citizeninfo@state.gov

US Embassy Emergency after-hours telephone
+(33) (1) 43-12-22-22

EIIA (Educational & Institutional Insurance Administrators, Inc.)
1-855-901-6712
(in the US or Canada)
+1-240-330-1551
ops@eausa.com

FIAP - Accommodations and Congress Center In Paris
+33 (0)1 43 13 17 00
30 rue Cabanis
75014 PARIS
fiap.paris

UCPA - Claire Courtin, Trotinette Tour
+33 (0)3 28 82 93 00
7 rue Nationale 59000 Lille

STATESIDE CONTACTS

DPS (Centenary's Department of Public Safety)
+(318) 869-5000 or
+(318) 207-0007

**Karen Soul
Vice Provost, Academic Affairs**
+1 (318) 869-5240

Rachel Driskill, Director of Intercultural Engagement
+1 (318) 869-5059

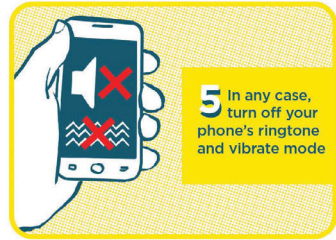
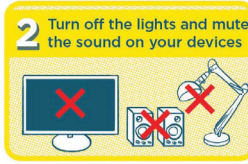
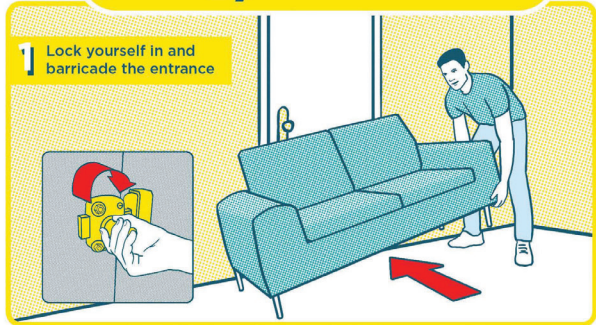
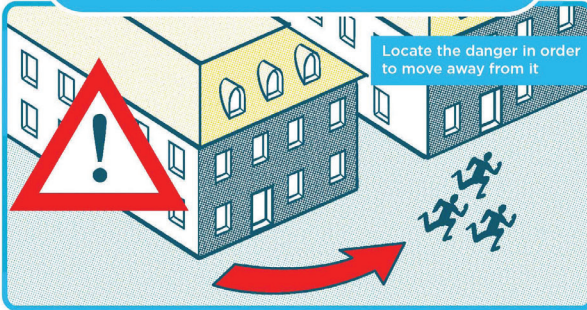
REACTING IN THE EVENT OF A TERRORIST ATTACK

THE FOLLOWING ACTIONS COULD SAVE YOU BEFORE THE ARRIVAL OF THE SECURITY FORCES

1/ ESCAPE

If this is not possible

2/ HIDE



3/ ALERT

AND OBEY THE ORDERS OF THE SECURITY FORCES



VIGILANCE

- If you witness a situation or **any behaviour you consider suspicious**, you should contact the security forces (17 or 112)
 - When you enter a venue, locate the **emergency exits**
 - Do not publish any information on the security forces' operations
- Do not circulate rumours or any **unverified information** on the Internet and social networks
 - Follow the @Place_Beauvau and @gouvernementfr accounts on social networks